

POOL PARTY GUIDELINES AND RESERVATION FOR CEDARMILL BATH AND TENNIS

1. **Reservation must be made at least 3 weeks prior to party date.** You may only schedule your party by first contacting the secretary at cmpoolsecretary@gmail.com. Someone will call to confirm your reservation.
2. Reservations are taken and confirmed on a first-come, first-served basis. If a party has already been scheduled for the same date, we will contact you and give you other optional open dates. You can see if your date is available by checking the Cedarmill calendar on our website.
3. All pool rules will be enforced, no exceptions! As host or hostess, please help the lifeguards assure the safety of your guests.
4. Extra fees will be assessed for the following:
 - a. If the guard incurs extra cleanup time = 1 additional hour
 - b. Guard to guest ratio is not 1:25 and guard call for an additional staff number.
 - c. If, for any reason, you need to cancel or weather is unfavorable prior to the start of the party, all money will be refunded except for a \$15.00 service charge.
 - d. If a party is scheduled and is cancelled AFTER starting due to weather conditions, you will receive a maximum refund of 50% of party fees.
 - e. If for any reason you need to cancel less than 24 hrs prior to start of the party all money will be refunded except for a \$25 service charge.
5. **The following staffing guidelines must be followed:**
 - 1-25 people = 1 additional lifeguard per hour**
 - 26-50 people = 2 additional lifeguards per hour**
 - More than 50 = email secretary**
6. **There is a 4 hr maximum for parties and 50 person maximum as well.**
7. **Be aware August parties are harder to staff so parties will be dependent on lifeguard availability.**

PLEASE MAIL REGISTRATION FORM AND PAYMENT TO:
CEDARMILL BATH AND TENNIS
ATTN: POOL PARTIES
P.O Box 226
CHESTERFIELD, MO 63006

PARTY DATE_____ **TIME**_____

NAME_____ **PHONE**_____

ADDRESS_____

WHO IS THE PARTY FOR_____

HOW MANY TO ATTEND_____

RATES:

15 PEOPLE OR LESS - \$35/HOUR PLUS *\$7 GUEST FEES PER PERSON

16 - 25 PEOPLE - \$45/HOUR PLUS *\$7 GUEST FEES PER PERSON

26-50 PEOPLE - \$60/HOUR PLUS *\$7 GUEST FEES PER PERSON

GAZEBO AREA - AN ADDITIONAL \$25 TO RENT FOR 2 HOURS; AN ADDITIONAL \$10/HR AFTER 2 HRS.

*** Member party guests do not have to pay guest fees**

I agree to assume full responsibility for all risk of personal injury to those attending this function. I hereby release Cedarmill Bath and Tennis and its owners, officers, employers, builders, manufactures, insurers and agents from all liability for any such personal injury that may incur during the use of this facility. Adult supervision by a member of Cedarmill Bath and Tennis is required throughout the use of this facility and must be present at the party at all times.